

April 24, 2012

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, California 93009

Watershed Protection District
Norma Camacho, Director

Transportation Department
David Fleisch, Director

Engineering Services Department
Phil Nelson, Director

Water & Sanitation Department
R. Reddy Pakala, Director

Central Services Department
Janice Turner, Director

Subject: Approval of the Specifications; Waive Minor Bid Irregularities; Award of; and Authorization for the Director of Public Works Agency to Execute a Contract With J & H Engineering for Job Order Contract for Road Maintenance Work in the amount ranging from \$50,000 to \$4,000,000; Specification No. RD12-08, Project No. 50492; All Supervisorial Districts

Recommendation(s):

1. Approve the specifications including addenda for Job Order Contracting for Road Maintenance Work located near the Ojai, Santa Paula, and Piru area in unincorporated Ventura County (as set forth in Exhibit 1), Specification No. RD12-08, Project No. 50492.
2. Waive minor bid irregularities.
3. Award a contract to J & H Engineering of Camarillo, on the basis of the lowest responsible bid for a minimum contract amount of \$50,000, with a maximum contract amount of \$4,000,000, for which funds are available in Organization 6150, Object 2198.
4. Authorize the Director of Public Works Agency to execute subject contract if awarded.
5. Authorize the Director of Public Works Agency to execute individual Job Orders not to exceed the maximum cumulative amount of \$4,000,000 for maintenance of the roads and slope protection work shown in Exhibit 1.

Fiscal Mandates/Impact:

Mandatory:	No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Cite Authority:
Source of Funding:	Road Fund
Funding Match Required:	No
Impact on Other Department(s):	None



Summary of Revenue and Total Costs	FY 2011-2012	FY 2012-13
Revenue:	0	0
Costs:		
Direct	2,048,520	2,436,100
Indirect - Agency/Dept	51,910	58,175
Indirect – CAP	9,570	10,725
Total Costs	2,110,000	2,505,000
Net Road Fund Costs Including Indirects	2,110,000	2,505,000
Recovered Indirect Cost (Dept. and County CAP)	0	0

Current 2011-12 Budget Projection for Road Fund Org 6150				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings
Appropriations	44,377,500	51,952,086	42,110,300	9,841,786
Revenue	23,495,500	24,345,500	23,329,000	(1,016,500)
Net Cost	20,882,000	27,606,586	18,781,300	8,825,286

Appropriations are included in the FY 2011/12 Road Fund budget.

Discussion:

The Transportation Department (the “Department”) has developed and will be implementing this year a Job Order Contracting (JOC) Program. A JOC is an annual, competitively-bid contract used to accomplish routine road maintenance work such as pavement overlays, guard rail replacement, and slope stabilization. Maintenance contracting (Job Order Contracting) is governed by state Public Contract Code section 20128.5, and has been used successfully by the County’s General Services Agency (GSA) for over 15 years. GSA presently has five annual JOCs in place with various contractors.

The Department will be assisted in the administration of this JOC by the Gordian Group (Gordian), a consultant specializing in JOC in the public sector. Gordian is being hired by a separate contract to be presented to your Board.

The JOC contractor has been selected through a competitive bidding process and must be able to provide a wide variety of skills and capabilities. Through the JOC process, The Department expects to be able to accomplish routine road maintenance work in less time and at a lower cost than the traditional design/bid/build method, while still maintaining a high level of quality. The contract documents are attached in Exhibit 2, 3, and 4.

Contractors competitively bid only a price adjustment factor to be applied to a catalog of construction tasks with pre-set unit prices. Each JOC has a fixed term of one year with a minimum value of \$50,000 and a maximum potential value of \$4,000,000. The Contractor will be asked to perform a series of Job Orders (projects) one at a time, within the cost limits just indicated. The price for each Job Order will be based on the pre-set unit prices, multiplied by the quantity, multiplied by the price adjustment factor. Prices are never negotiated. Funds are not encumbered under the JOC until a Job Order is executed; additional Job Orders are executed one at a time, each increasing the contract encumbrance. The total of all Job Orders may not exceed \$4,000,000.

The Department will create individual Job Orders under this maintenance contract to do paving and other road maintenance work during the 12-month duration of this contract. The Department will also continue to construct road improvements through the traditional method of design/bid/build while this JOC is in progress. The Department intends to use this JOC contract to do maintenance work at various locations within the county, beginning with those listed in Exhibit 1 (attached). The extent to which this JOC is used depends upon the attractiveness of the low bid and the contractor's performance. The individual Job Orders will be identified by our standard project numbers and will be paid from the Road Fund.

Upon your Board's approval of this JOC, the Director of Public Works will execute the contract and will proceed to award Job Orders to accomplish part or all of the work listed in Exhibit 1.

Bids for the project were opened on April 3, 2012. A copy of the abstract of the bids received is attached (Exhibit 5). The lowest responsible bid was submitted by J & H Engineering of Camarillo, CA. The low bid is a price adjustment factor of 0.9618.

Your Board declared the Pavement Rehabilitation projects listed in Exhibit 1 to be categorically exempt from the California Environmental Quality Act (CEQA) under the CEQA Guidelines on September 27, 2011, and a Notice of Exemption has already been filed.

All work under this Job Order Contract will be completed within County right-of-way.

The estimated total project costs are as follows:

Preliminary Engineering	\$ 15,000
Construction Contract	\$ 4,000,000 (max)
Construction Engineering, Materials Testing, etc.	\$ 600,000
Right-of-Way	N/A
Contingencies	N/A
Total	\$ 4,615,000

In accordance with paragraph (g) in your Board's Resolution, "Assigning Duties and Delegating Authority Concerning Construction Contracts" November 3, 1998, the

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Director of the Public Works Agency will execute subject contract if approved by your Board. A copy of the executed contract will be provided to the Clerk of the Board.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel.

If you have questions, please call the undersigned at (805) 654-2077.

DAVID FLEISCH
Director
Transportation Department

Exhibit 1 – Proposed Work for JOC Road Maintenance
Exhibit 2 – Specifications
Exhibit 3 – Construction Tasks Catalog
Exhibit 4 – Technical Specifications
Exhibit 5 – Abstract of Bids